

Department Of Correction

Official Title: **Student Intern**

Position Type: **Internship**

Posting ID #: **049**

Salary: **Unpaid**

INTERNSHIP INFORMATION

Number of Vacancies: **2**

Location: **NECC, Concord, MA**

Internship Track: **Classification,
Treatment & Reentry**

Hours/Schedule: **Flexible Hours
between 9am-5pm Mon-Friday**

Duration:
Full Semester/Academic Year

Position Description: **Intern are responsible for identifying the Re-entry needs of offenders prior to releasing into the community, preparing case plans for inmates to follow during their incarceration, and preparing reports and conducting interviews for making security recommendations.**

Responsibilities/Major Duties: **Duties will include hands on experience in the Work Release area preparing work schedules for inmates, visiting employment sites, filing and data entry. Duties will also include identifying Re-entry needs of inmates within six months of release, researching and recommending programs based on inmate needs and being familiar with the Classification process.**

Preferred Qualifications: **None.**

How to apply:**Mail Internship Application to:**

Carol Thomas, Director

Office of Diversity & Equal Opportunity

50 Maple Street, Milford, MA 01757

Fax: (508) 422-3624

Agency Web Address: <http://www.mass.gov/doc>

An Equal Opportunity/Affirmative Action Employer.

Women, minorities, veterans, and people with disabilities are strongly encouraged to apply.